

Donor Privacy Policy:

The staff, volunteers and leadership of the Boys & Girls Clubs of South Puget Sound (BGCSPS) is dedicated to maintaining the highest level of privacy and respect of its donors. The organization wishes to assure its donors that their contact information or gift history will not be shared with any third parties unless express permission has been granted in writing, nor will it ever sell, trade, rent or share the personal or contact information of donors. Further, donor personal information is secure and confidential and is limited to professional staff and highly trained volunteers who have been trained in the proper handling of donor information and have signed a confidentiality agreement.

The organization only uses online payment processing services with strong reputations for security. BGCSPS does not store, or have access to, donor credit card information, bank account numbers, or other account data that donors send to these processing centers. BGCSPS will store credit card information for recurring pledges until the pledge has been paid in full. Donations made to the Boys & Girls Clubs of South Puget Sound are deposited into the correct accounts within three weeks of receipt.

The types of donor information that it collects and maintains are as follows:

Contact information: name, address, telephone number and email address. BGCSPS also notes other information in its database about meetings held, special events attended and engagement with the organization in order to better understand donors' interests and to analyze overall giving patterns.

Each gift will receive appropriate acknowledgement and recognition in accordance with the organization's donor acknowledgment policy. Additionally, contact information is only used to update the donor on BGCSPS activities and initiatives, send information on fundraising campaigns, and provide donor appreciation. The donor's name will be removed from all internal and external contact lists upon written request, and anonymity will be honored if desired by the donor.

The only exception to this policy is the rare case of suspected fraud. In that case, BGCSPS will provide pertinent information to government agencies and/or companies contracted to support fraud prevention and investigation, as permitted by law. Such information will not be provided to these companies for marketing purposes, but only for the protection of all donors and organization.

Donors may be publicly announced, such as in the Lifetime Giving Club, unless a donor specifically requests to remain anonymous. Additionally, if a donor has made a donation to BGCSPS, their name will be added to the contact list.

Donors with any questions regarding this policy are encouraged to contact the BGCSPS Resource Development Staff at 253.502.4612. Donors are also encouraged to contact the organization if they wish to opt out of receiving mailers or telephone calls at any time by calling 253.502.4612 or by writing to a member of the Resource Development Staff at 3875 South 66th Street, Suite 101, Tacoma, WA 98409.